**Councillor Person Specification**

Candidates will need to demonstrate that they possess the skills needed for the role:

**Skills Required: Essential**

• Enthusiasm, energy and tenacity

• Resilience

• Honesty and integrity

• Good interpersonal and communication skills, spoken and written

• At ease dealing with people at all levels

• IT Literate, able to use email

• Commercial awareness

• A basic understanding of the Council and the role it plays in society

• Analysis, able to interpret data and draw conclusions

• Ability to constructively criticise proposals

• Knowledge of the area and the problems it faces

• Able to speak in public

• Willingness to apply objective scrutiny to proposals of others as a critical friend, akin to the role of non-executive director in the corporate world

**Skills Required: Desirable**

• IT Literate, able to use word, excel and power-point or equivalents

• Specialist business knowledge – eg Legal, Finance, IT, Asset Management

• Participation in local organisations and activities

Candidates need to be flexible in their approach to the work and be able to attend meetings both during the day and in the evenings. In addition, they should be available to respond to residents’ queries 7 days a week.